

**ACKNOWLEDGMENT OF RECEIPT**

I understand that this handbook is a guideline to which I may refer if I have any questions about my employment with Livonia Chrysler Jeep I understand that the information and statements contained in this handbook are presented as a matter of information only and are not intended to create, or is the handbook or any information or statements to be construed to constitute, a contract for employment for any specified time between Livonia Chrysler Jeep and myself. I further understand that this handbook will be reviewed periodically by the company and that the company reserves the right to alter, amend, modify or terminate any benefits, provisions, policies or procedures, including those contained in this handbook at any time it so chooses. Those changes may take the form of revisions to the handbook postings on the bulletin board or other communications to employees and once changed, employees are expected to follow the revised policies.

I acknowledge and understand that no one except the President of Livonia Chrysler Jeep can alter or change any of the provisions contained in this handbook and that any changes to the handbook can only be made in writing signed by both the President and myself. I further understand and agree that no representative of Livonia Chrysler Jeep has the authority to make enforceable oral promises about Livonia Chrysler Jeep policies, guidelines, standards or benefits. I further understand and agree that this handbook supersedes all prior and subsequent statements made to me about my employment.

In consideration of my employment, I agree to conform to the rules and regulations of Livonia Chrysler Jeep and understand that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at the option of either Livonia Chrysler Jeep or myself.

I have received the employee handbook and agree to abide by the policies contained herein.

\_\_\_\_\_  
Employee's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employees' Acknowledgment of  
Arbitration Policy

\_\_\_\_\_  
Date

**LOOK -> TWO SIGNATURES ARE REQUIRED**